



**Queen Katharine  
Academy**

A proud member of



**Principal: Mrs Lynn Mayes**  
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Our Ref LMa/jd

27 May 2021

Dear Parent/Carer,

Thank you for the support you have shown to the Academy as we have all adapted to the challenges presented throughout the Pandemic.

Students should still be completing the home self-tests twice a week throughout the holiday period and should continue to report results. Each test result needs to be reported using the NHS Test & Trace self-report website: <https://www.gov.uk/report-covid19-result> You will also need to tell the school the result of each test by clicking on the link below or visiting the website:

[www.testregister.co.uk](http://www.testregister.co.uk)

We very much hope that you do not need to contact us during the half term holidays. However, it is still very important that if your child tests positive for Covid-19, you let us know straight away, **in addition to using [www.testregister.co.uk](http://www.testregister.co.uk)** . How to do this is detailed below.

**Additional Steps if my child tests positive for Covid-19 during the half term holidays?**

The table below summarises what to do if your child tests positive during the holiday period:

Symptoms began on (or date of positive test if asymptomatic)	Action Required
Saturday 29 <sup>th</sup> May	<ul style="list-style-type: none"> <li>• Parents inform school immediately <b>identifying any close contacts</b>.</li> <li>• School will notify individuals within respective bubble who may have come into contact Thursday 27<sup>th</sup> May and Friday 28<sup>th</sup> May.</li> <li>• School will notify individuals who will have to self-isolate for 10 days. (To be confirmed by PCR test)</li> </ul>
Sunday 30 <sup>th</sup> May	<ul style="list-style-type: none"> <li>• Parents inform school immediately <b>identifying any close contacts</b>.</li> <li>• School will notify individuals within respective bubble who may have come into contact Friday 28<sup>th</sup> May.</li> <li>• School will notify individuals who will have to self-isolate for 10 days. (To be confirmed by PCR test)</li> </ul>



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Monday 31 <sup>st</sup> May to 6 <sup>th</sup> June	<ul style="list-style-type: none"><li>• Unless testing was delayed following onset of symptoms, the case was not in the school setting when infectious and it is unlikely there will be further action from school in the holidays.</li><li>• Continue to report self-test results throughout the half term holidays.</li><li>• You must also engage with *NHS Test and Trace.</li></ul>
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**\* After the period when the school is responsible for test and trace, it is the parents' responsibility to notify close contact family and friends and follow advice as per NHS Covid-19 guidelines: <http://www.nhs.uk/conditions/coronavirus-covid-19/>**

To ensure these arrangements, work effectively and minimise the risk of compromising families over the half term break, please adhere to the following:

- Parents to seek PCR tests via testing centres rather than via postal tests as this can significantly delay confirmation of results. Results are normally forthcoming in 24 hours via test centres.
- To minimise the risk of infection within school (and the wider community) please ensure you continue to adhere to social distancing protocol and national lockdown information.

If there is anything you are at all unsure about regarding these arrangements, please contact the school before the end of this week.

Thank you again for your ongoing support.

Yours sincerely



**Mrs L Mayes**  
**Principal**