



*CB/ch/Admission/Yr6-7/meet the tutor Ltr*

Tuesday 14<sup>th</sup> June 2022

Dear Parent/Carer

**RE: Meet the Tutor Evening at Queen Katharine Academy**

It was lovely to meet most of you on our 'In Partnership' evening in March. Well done to your child on sitting their SATs, we know it is a very important test and wish them the best on their results later in the year. We have currently been visiting the Primary Schools of our Year 7 Cohort 2022-2027 and will look forward to meeting your child on our visits. We know that good relationships and communications are essential in supporting students to achieve their potential. Therefore, I would like to invite you and your child to our **Year 6 Meet the Tutor Evening** on:

**Thursday 30<sup>th</sup> June from 4:00-5:00pm at Queen Katharine Academy**

3:45pm Sign in and short presentation in the theatre

4:15pm Meet the Tutor ahead of Transition Days

Your child's tutor is their champion in school. Their tutor will see them every day of their school career and be your main point of contact at Queen Katharine Academy. We understand that starting Secondary School can be a daunting experience, both for the children and parents and we want to provide you with the appropriate information and contacts so that you feel prepared for your child's next step. You will meet the tutor, be able to see which room your child will be tutored in, alongside the allocated breakout area for year 7 students at lunch time and receive information about your child's **Transition Days on Wednesday 6<sup>th</sup> and Thursday 7<sup>th</sup> July.**

For their Transition Days, please ensure that your child has their bag, including a packed lunch, bottle of water, pencil case and that they are wearing their current primary school uniform. The times of both Transition Days are as follows:

Arrival in Queen Katharine Academy Theatre *from 8:20am. (this is before you reach the reception there are 2 grey doors on the right side which will be open)*

**08:40** – Start of the day.

**14:40** – End of the day. Please arrange to collect your child as we allow them to leave the academy from A/B block near the path which heads towards Discovery Primary Academy.

Thank you for being proactive in accepting your place here at Queen Katharine Academy and completing our online admission forms. If you still need to bring in any documentation, please do so on our Meet the Tutor evening. If you still need to accept your child's place at QKA you can either email [admissions@qka.education](mailto:admissions@qka.education) or Telephone 01733 383888.

We look forward to seeing you on the 30<sup>th</sup> June.

Yours sincerely



Mrs Charlotte Burrows  
Assistant Principal



Ms Philippa Newland  
Year 7 Progress Leader