



Sixth Form Dress Code

We believe that good standards of dress and personal presentation promote a positive attitude to work and behaviour. All students to be dressed in a smart, professional manner for school, in line with standard business dress. Lanyards with ID cards must always be worn.

PLEASE NOTE: THE ACADEMY MAKES THE FINAL DECISION AS TO WHAT IS OR IS NOT ACCEPTABLE IN ALL ASPECTS OF A STUDENT'S APPEARANCE.

Non-negotiables (required)	
Blazer	All students must wear a professional blazer while in the school building. This includes in all communal spaces, classrooms, and corridors. Students should source the blazers themselves, these will not be provided for them.
Lanyard	All students must always wear their grey 'Sixth Form' lanyard, along with their ID card facing outwards.
Other requirements (miscellaneous)	<ul style="list-style-type: none">• If wearing jeans, these must be dark black, and not ripped in any way.• All students must ensure that the clothes they are wearing cover their modesty. There should be no exposed underwear, midriffs, shoulders, or cleavage. We do not allow tops that do not meet the waistband of trousers/skirts, and we do not allow tops that are low-cut or exposing.• Open-toed shoes/sandals are not permitted for health and safety reasons.• No phones or headphones are to be visible <u>outside</u> of the Sixth Form area.• Any tattoos must not be visible, and piercings should be discreet.• Hair colour should be kept natural, or as close to natural as possible. <p>Students who are studying Dance or Sport can wear grey or black jogging bottoms/leggings for these lessons, along with the supplied subject-specific top, as a blazer can be worn over the top for other lessons.</p>



Code of Conduct and Expectations

We have high expectations which we are proud of, those who choose not to step up to these do not stay very long:

- Students are expected to conduct themselves in a mature and self-disciplined manner, showing respect for staff and setting a good example to younger students. They are also expected to help others in the school when so requested.
- Regular attendance and punctuality are essential. If, for any reason, there is a need to leave the site students should follow the correct procedure for signing out. Students must sign in outside the upstairs Sixth Form office for each study session on their timetable and also when their teacher is absent from their lesson.
- Meeting deadlines and keeping up to date with work is of primary importance.
- Students are required to participate in external activities organised for them. This includes when external providers come into school to deliver sessions.
- Students involved in work related experience must ensure attendance, punctuality and performance promote a good image of students and the Academy.
- Students are expected to make good use of their personal study time.
- Assemblies and tutor time for Sixth Form students are important and must be attended by all.
- All students must dress in a manner that reflects a business-like approach to work and adhere to the attached Dress Code. We continue to recommend good hand hygiene, and there are sanitising stations for you to use throughout the building, including in classrooms.
- No hot food to be brought into the building or ordered for delivery to the Academy.
- In the case of illness, the school should be informed by phone 01733 383888 or email sixthform@qka.education before 9.30am for every day of absence.
- If a student becomes unwell during the day, they must seek permission from the Sixth Form Office or Medical Room before signing out.
- Holidays should not be taken during school time.
- Any student who does not complete courses will have to pay for any examination entries that have been made. They will also have to pay for exams if their attendance is below 85%.
- Sixth Form students are expected to actively take good care of their learning environment including the Sixth Form study room.

I have read and understood that if I choose not to adhere to these expectations and follow the dress code then I will forfeit my place in Sixth Form to someone who will.