Queen Katharine Academy: Provider Access Policy

Rationale

"Every pupil, whatever their ambitions, should have the opportunity to explore what it is like to learn at the full range of learning providers, including colleges, universities, apprenticeships and training providers (including employers), University Technical Colleges (UTCs) and Studio schools".

(DfE - Careers guidance and access for education and training providers Statutory guidance for schools and guidance for further education colleges and sixth form colleges. January 2023 Pg 42)

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

All pupils in years 8-14 are entitled:

- To find out about vocational and technical education qualifications, T-Levels and Apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.

- To hear from a range of local providers about the opportunities they offer – through options events, assemblies, group discussions, and taster events.

- To understand how to make applications for the full range of academic and vocational courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- explain what career routes those options could lead to.
- provide insights into what it might be like to learn or train with that provider (including the opportunity to possibly meet staff and pupils from the provider).
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the 'Making it' meaningful checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

• 20%

Destinations of our pupils

Last year our year 11 pupils moved to range of providers in the local area after school:
• 52% and 48% remained at QKA sixth form.

Last year our year 13 pupils moved to range of providers in the local area after school:

• 17%

Management of provider access requests

Procedure
A provider wishing to request access should contact Damon Lewis, Head of sixth form, Assistant Principle, Careers Leader (temp) 01733 383888 Damon.Lewis@qka.education

Opportunities for access
The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Opportunities for access

A number of events, integrated into the academy's careers programme, will offer providers with the opportunity to come in to speak to pupils and/or their parents/carers. This will be integrated into a wider careers plan or strategy for the academy. The events listed below are subject to change as they are scheduled on an on-going basis, dependent upon need and opportunity:

	Autumn Term	Spring Term	Summer Term
Year 7	Careers and further education advice at parent contact evening (tutor evening) Unifrog sessions over one half term	Unifrog sessions over one half term Insight Discover (MAT)	Careers and further education advice at parent contact evening (subject evening) Unifrog sessions over one half term

	ROGA (Roma of Great Ability) visit to ARUP PEP (Portuguese Excellence Programme) visit to ARUP		Insight Discover (MAT)
Year 8	Careers and further education advice at parent contact evening (tutor evening) Unifrog sessions over one half term ROGA (Roma of Great Ability) visit to ARUP PEP (Portuguese Excellence Programme) visit to ARUP	Unifrog sessions over one half term Insight Discover (MAT)	Unifrog sessions over one half term Insight Discover (MAT) The Brilliant Club (MAT)
Year 9	Careers and further education advice at parent contact evening (tutor evening) Careers Advisor available at Year 9 Pathways evening. Unifrog sessions over one half term ROGA (Roma of Great Ability) visit to ARUP PEP (Portuguese Excellence Programme) visit to ARUP	'Eyes on the prize' trip to ARU Careers guidance group work Year 9 options. Unifrog sessions over one half term 'Take Your Place' workshops Assembly all Year 9 pupils. Army Careers Assembly all Year 9 pupils. Peterborough /Stamford College	Unifrog sessions over one half term 'Take Your Place' workshops Insight Explore (MAT)
Year 10	Careers and further education advice at parent contact evening (tutor evening). Unifrog sessions over one half term 'Take Your Place' workshops ROGA (Roma of Great Ability) visit to ARUP	Careers and further education advice at parent contact evening (subject evening). Unifrog sessions over one half term 'Take Your Place' workshops	Careers sessions within humanities. Career/FE guidance interviews. Unifrog sessions over one half term 'Take Your Place' workshops Insight Explore (MAT)

	PEP (Portuguese Excellence Programme) visit to ARUP		Drop-in Advice sessions available Tues/Wed tutor time.
Year 11	Careers and further education advice at parent contact evening (tutor evening) 'Take Your Place' workshops Tutor time presentation to discuss post 16 Options. Career/FE guidance interviews. Drop-in Advice sessions available to students- Tues/Wed tutor time. Careers Adviser available P16 open evening. Assembly from 'Take your place' - Post 16 options	Career/FE guidance interviews Careers and further education advice at parent contact evening (subject evening) FE application support workshops. Attending PC Open Evening (EAL) Drop-in Advice sessions available Tues/Wed tutor time. City College Peterborough Virtual Assembly	Insight Explore (MAT) Drop-in Advice sessions available Tues/Wed tutor time.
Year 12	Tutor Time programme with Careers Themes – • CV/Interviews/Applications/HE/MOOC's • HE institution trips • HE workshops • Unifrog sessions Individual' and group Career/HE guidance interviews - Students interested in Medicine for regular application support group sessions throughout year 12 and 13. The Brilliant Club (MAT) Lunchtime drop-in advice sessions available to students- P16 ground floor area	HE Careers Fair at TDA HE institution trips HE workshops Individual and group Career/HE guidance interviews Careers and higher education advice at parent contact evening. Lunchtime drop-in advice sessions available to students- P16 ground floor area	P16 Assembly from 'Take your place' – Post 16 options HE workshops UCAS Convention Lunchtime drop-in advice sessions available - P16 ground floor area

Year 13/14	Tutor Time programme with Careers Themes – • CV/Interviews/Applications/HE/MOOC's • HE institution trips • HE workshops • Unifrog sessions Individual and group Career/HE guidance interviews - HE workshops - Mock University interviews Lunchtime drop-in advice sessions available to students- P16 ground floor area	HE/Careers Fair HE workshops - Mock University interviews HE institution trips Individual and group Career/HE guidance interviews Lunchtime drop-in advice sessions available to students- P16 ground floor area	P16 Assembly HE workshops UCAS Convention Lunchtime drop-in advice sessions available - P16 ground floor area

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

Complaints:
Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Approval and review

Approved [date] by Governors at Curriculum and Standards Committee

Next review: Every 3 years

Signed: Tom Baldwin
Chair of Governors

Signed: Jane Driver/Lynn Mayes
Head Teacher