



Queen Katharine Academy

A proud member of



Principal: Mr Philip Masterson
Queen Katharine Academy
Mountsteven Avenue, Walton
Peterborough, PE4 6HX
Tel: 01733 383888
Email: info@qka.education
Web: www.qka.education

28 March 2024

Our Ref PMA/lw

Dear Parents/ Carers,

I am writing to you just before we break up for the holidays with some important information about our priorities for next term. We are ambitious to have an outstanding start to every school day, with every child being here on time in the correct uniform with the correct equipment, and crucially with the right positive attitudes to learning. To achieve this, we are launching our Ready for School: Ready to Learn, Ready to Teach initiative. This will be the focus of our staff training day on Monday 15th April.

We want the first day back of the summer term to be a successful start and so please be aware of the following information.

Arrival at school:

We will only be opening one gate onto the school site for arrival at school in the morning. The gate for all students to use is our pedestrian entrance next to the Walton Community Centre and Discovery Primary Academy. All students should now enter onto the QKA site through this gate. This gate will be open from 8.00am. They will find all other gates locked at the start of the school day.

Entry into school:

Once on site, all students should enter the school building through the main school entrance under the canopy. These doors will open at 8.20am for students to come into the school building. There will be organised entry queues for each year group and your child's Progress Leader and their Progress Team will check uniform and equipment. It is therefore essential that all our children are in correct uniform and have the correct equipment so that they are ready to learn.

Continued/1



Unity of Purpose
Trust | Diversity | Excellence | Transformation



Company No: 05090788
Web: www.tdet.education
Email: info@tdet.education

Continued/2

Any student not in correct uniform or without the required equipment will be escorted to our Uniform and Equipment Hub where they will be loaned whatever it is that they need to be ready to learn that day. They will be expected to leave something in return for this loan which will be returned to them when they return the equipment at the end of the day. It is therefore really important that you and your child know what the expected school uniform and the required equipment are. Updated details will be shared with you before the end of the day.

We want all our students to be ready to learn and here on time and we are hoping that all our students will be in the correct uniform with the correct equipment. We are hoping you will support us to achieve this.

All students need to be in school by 8.45am. Any student late for school, or without correct uniform or equipment, will be given an automatic 20-minute lunch time detention on the same day. You will receive a message from us if your child is given one of these 20-minute detentions. Any child arriving after 9.05am will receive a 30-minute detention at the end of the same day.

Mobile phones:

Finally, I would like to remind you that mobile phones are not allowed in the school building or at any point during the school day. We understand there are reasons why you may want your child to have their phone with them, and so if your child does bring a phone with them please do remind them that they cannot use them or have them out during the school day. Our staff are instructed to confiscate mobile phones when students have them out. Please be aware that if your child's phone is confiscated it will not be returned until the end of the school day it has been confiscated on.

We are tightening up on these rules and procedures so that all of our lessons start promptly. We want to remove any disruption to your child's lessons and to your child's learning. I intend to stay in regular contact with you about the changes we are making and their positive impact, but for now I would just like to thank you in advance for your support.

The school re-opens to students on **Tuesday, 16th April 2024** and we look forward to welcoming all students back. May I take this opportunity to thank you for your continued support and wish you a happy Easter break.

Yours faithfully,



Mr Philip Masterson
Principal