



**Queen Katharine
Academy**

A proud member of



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18 September 2020

Dear Parents/Carers

Firstly, I would like to express how good it has been to welcome all the students into The Queen Katharine Academy over the last two weeks. Our students, both those who were with us last year, and those who are joining us for the first time, have responded exceptionally well to the new routines and have settled down to their learning with enthusiasm and maturity.

As you know, we have put in place a range of measures to make the Academy as safe as possible in the current situation. I would like to thank all our students and parents/carers for your support with these measures.

We are following the government guidance in relation to the steps we have taken and also in relation to our requirements for students and staff regarding self-isolation in the event of a suspected case. In summary, the requirements are:

- Don't attend school
- Inform us that this is because of showing Covid-19 symptoms
- Get a test
- Follow government guidelines to self-isolate
- Inform us of the test result and follow the guidance accordingly

In addition, the government's guidance requires that if there is a person in the household who is showing symptoms, everyone in that household also needs to self-isolate.

As you will appreciate, these requirements have the potential to affect staff attendance. The safety and welfare of our students is paramount and whilst we will make every possible effort to remain fully open, we need to make you aware that there is the possibility that we may have to resort to a partial closure if staff absence reaches a critical level.

We very much hope that we are able to continue with all students attending full time, and we have put in place some detailed plans to enable us to do so. However, if we do not have enough staff, we will have no option other than to limit the number of students on site.

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If we do have to affect a partial closure, you will be notified via email at the earliest possible opportunity. We will also publish information via social media, but it is essential that we have up-to-date contact details for all students.

We appreciate that this will be difficult for some of our families, and please be assured that we will make every effort to remain as widely open as possible.

Thank you in advance for your understanding and support.

Yours sincerely

A handwritten signature in black ink that reads "Mrs L. Mayes." The signature is written in a cursive style with a large initial 'M'.

Mrs L. Mayes
Principal